

TOWN HALL MEETING ROOM  
205 WEST PALMETTO AVE MINUTES OF TOWN OF PLAIN DEALING  
REGULAR TOWN COUNCIL MEETING  
TUESDAY OCTOBER 14, 2025  
6:00 P.M.  
LEON SANDERS JR., MUNICIPAL COMPLEX

- 1.Call meeting to order-** Mayor Cook called the meeting to order at 6:00 p.m.
- 2.Invocation Alderman** – Alder lady Shanithia Gay, led all present in the prayer.
- 3. Pledge of Allegiance** – Alder lady Emily Jennings led all present with the Pledge of Allegiance.
- 4.Roll Call** -Town Clerk Rolandria McCauley, performed a roll call and verified that all of members were present.
- 5.Amend Agenda-** Mayor Cook asked for a motion to amend the agenda to include the approval of the liquor license for Super Save convenient store. Shavonda Gay gave a motion to amend the agenda and Shanithia Gay Seconded the motion. All of the members were in favor of the amendment. There were no public comments.
- 6. Approve Agenda** -Mayor Cook asked for a motion to approve the agenda as amended. A motion was made by Shanithia Gay to approve the agenda as amended. A second motion was given by Emily Jennings. There was no public comment. All of the members voted in favor of the amended agenda.
- 6. Approve Minutes-** Mayor Cook asked for a motion and a second to approve the minutes of the September 9, 2025 regular meeting and dispense with the reading. A motion was made by Shavonda Gay and seconded by Emily Jennings. All of the members voted in favor of the approval of the minutes.
- 7. Approve Special Meeting Minutes-** Mayor Cook asked for a motion and a seconded to approve the September 16, 2025 special meeting and dispense with the reading. A motion was given by Shanithia Gay and seconded by Emily Jennings to approved the September 15, 2025 special meeting minutes and dispense with the reading. There was no public comment. All member voted in favor thereof.
- 8. Approve the Expense Report-**Mayor Cook asked for an approval for the expense report for the month of September 2025. A motion was made by Shavonda Gay and seconded by Shanithia Gay to approve the expense reports. All of the members of the council voted in Favor of the reports. There were no public comments.

## 9. Department reports:

The chief of Police reported that there were 290 calls to the Police Department in September of 2025. There were 165 traffic stops and 128 criminal and civil calls. Chief reports that traffic includes the following: assist motorist, change tire, unlock car doors, direct traffic, malfunctioning signal, accidents, radar, school zone and traffic stops. He urges citizen to call if there are any questions.

Public Works Department-no report given.

## 10. OLD BUSINESS:

- A. The council will discuss insurance bids for the town. There is no information on insurance

## 11. NEW BUSINESS:

- A. The board of Alderman discussed a partnership with Robert Carey, the owner of an online defensive driver improvement course. This course will assist with keeping citations off of their record.
- B. There was an introduction of Ordinance 9 of 2025- An ordinance to set the salary of the town clerk (this will be an annual increase of \$5000.00). The Town Clerk recently became certified through the (LMCA) Louisiana Municipal Clerks Association. A public hearing will be held prior to the adoption of this ordinance at the Town of Plain Dealing's regularly scheduled meeting to held on November 18, 2025 at 6:00 PM at 205 W Palmetto Avenue, Plain Dealing Louisiana. A motion was given by Emily Jennings and seconded by Shanithia Gay to approve ordinance 9 of 2025 to increase the salary of the town clerk. There were no public comments. All members voted in favor thereof.
- C. The board of aldermen had a discussion to consider the need for a life Pak defibrillator. It was decided that the town did not need this device.
- D. Mayor Cook gave an update regarding the audit findings. It was stated that we were are still working on the employee/ policy handbook.
- E. The board of aldermen discussed making an ordinance to hold landlords/property Owners responsible for payment of unpaid bills left behind that tenants refuse to pay. If payment is not made then there shall not be water services at that location. The ordinance was not recommended by the council.

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- G. The board of aldermen will consider the approval of the liquor license for the Super Save convenience store. A motion to approve the liquor license was given by Emily Jennings and seconded by Jeff Benson. All members voted in favor thereof. There was no public comment.

**11. COMMUNITY CENTER APPLICATIONS:**

There are two applications submitted for the council to approve.

Ronnie Griggs has requested October 2, 2026 for a family reunion and Erica Stephens Requested December 20, 2025 for a birthday Party. A motion was given by Emily Jennings and seconded by Shanithia Gay to approved the community center rentals.

- 12. **COUNCIL REMARKS:** Shanitha Gay asked if the town will have a float in the parade? Louis Welch wanted to know if there is something that can be done for stray dogs?
- 13. **MAYOR'S COMMENTS:** The mayor mentioned the purchase of a bug sprayer for the Town.

**ADJOURN:** On a motion given by Jeff Benson and seconded by Louis Welch, the meeting was adjourned 6:43PM.